



PERSON SPECIFICATION: CLEANER

Please note that essential criteria must be met in full and original certificates will be required at interview, if shortlisted.

		Essential	Desirable	HOW IDENTIFIED
Experience	Experience of undertaking a range of cleaning duties	✓		Application form & interview
Knowledge & Understanding	Some knowledge of Health & Safety Regulations as they relate to the operation of cleaning equipment and the dilution of cleaning materials.		✓	Application form & interview
Skills	<p>Ability to work effectively and supportively as a member of the school team</p> <p>Ability to work in an organised and methodical manner</p> <p>Ability to act on own initiative, dealing with any unexpected problems that arise</p>	<p>✓</p> <p>✓</p> <p>✓</p>		<p>Application form & interview & reference</p> <p>Application form & interview & reference</p> <p>Application form & interview & reference</p>
Personal qualities	<p>Long Sutton C of E VA Primary is committed to safeguarding and promoting the welfare of children and young people and expects staff and volunteers to share this commitment.</p> <p>Willingness to clean any area of the school as requested by Head Teacher</p> <p>Willingness to take personal responsibility for standard of work carried out.</p> <p>Willingness to participate in further training and development opportunities offered by the school to further knowledge</p> <p>Willingness to maintain confidentiality on all school matters</p> <p>To be flexible and have the ability to make simple decisions, use initiative in relation to the best way to achieve something.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		<p>Application form & interview & reference</p> <p>Interview</p> <p>Interview</p> <p>Interview & reference</p> <p>Interview</p>
Qualifications & training*	Basic literacy & numeracy skills		✓	Application form & interview & reference
Other	<p>Application specific to requirements of School</p> <p>Application shows attention to detail, including care with presentation</p>	<p>✓</p> <p>✓</p>		Application form